Office of the Registrar
Hepburn 214
Email: Registrar@njcu.edu
Website: https://www.njcu.edu/registrar
Phone: 201/200-3334
Fax: 201/200-2062

WITHDRAWAL REQUEST FORM

(PRINT) LAST NAME	FIRST NAME	STUDENT ID NUMBER (GothicNet ID #)	SEMESTER/YEAR

Undergraduate Graduate

If change of address is required, log onto GothicNet and complete change of address online or complete the "Change of Personal Data Form" located outside of Registrar's Office, H-214. After office hours place form in mail slot on door of H-214.

NOTE TO STUDENT:

It is the student responsibility to be aware iR

FILL IN CLASS NUMBER AND COURSE TITLE:

REGISTRAR'S OFFICE USE ONLY:

_____ YES _____ NO "W" grade granted

_____ YES _____ NO 50% Reduction of charges

_____ NO Refund

Registrar's Staff Initials Date

Dean/Instructor Signature (as required)

Student Signature Date

Email -Z ‹ µ] Œ •

CC: Original - Registrar Office
Copy - Student

9/2016 lcr