

NEW JERSEY CITY UNIVERSITY
EVALUATION FOR ANNUAL REAPPOINTMENT
PROFESSIONAL STAFF

CRITERIA

The criteria by which the candidate is to be evaluated in his/her professional staff position are: (1) ability; (2) performance in relation to his/her job description; (3) contributions; (4) potential.

PROCEDURES

1. The immediate supervisor shall initiate the evaluation process by meeting with the candidate to discuss

NEW JERSEY CITY UNIVERSITY
REPORT ON CANDIDATE FOR REAPPOINTMENT- ADMINISTRATION

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Title: _____ Department: _____

Date of Initial Appointment: _____ Highest Degree: _____

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(see attached form)

NEW JERSEY CITY UNIVERSITY

Supervisor's Report

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Supervisor

Date

Attach this report to the reappointment form.

The candidate must sign the reappointment form indicating that he/she has read this report.

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This page is intended to give the candidate an opportunity to discuss his/her performance in relation to his/her job description, contributions and career goals, and to present any other materials relevant to the evaluation.

C a n d i d a t e ' s S t a t e m e n t